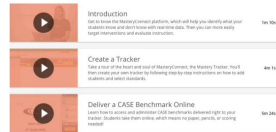


Activate your Account

1. Go to your school email inbox
2. Look for email from MasteryConnect
 - o Subject line will be "Welcome to MasteryConnect!"
3. Follow the activation steps

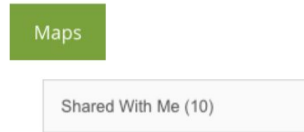
Watch Online PD Videos

1. Click on the app launcher icon in main navigation bar
2. Click Online PD
3. Select and watch the Introduction Course to learn how to navigate MasteryConnect and for step-by-step instructions on assessment delivery.



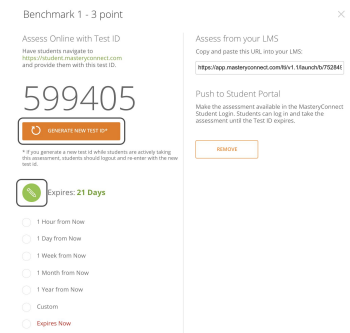
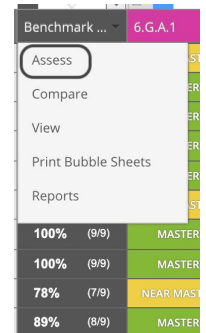
Create a Tracker from a Curriculum Map

1. From the home page, click Maps
 - o Click on Shared With Me
 - o Locate the Curriculum Map that aligns with your class / subject
2. Click Create Tracker From Map
 - o Name your tracker using district naming conventions
 - Subject Year Class Period
 - Example: Algebra I 19-20 Period 1
 - o Choose a Folder Color
3. Add Students
 - o Select the class for this Tracker
4. Click Create Tracker



Benchmark Delivery

1. Generate a Test ID
 - o From the Tracker, locate the benchmark assessment in the dark gray column
 - o Hover over the benchmark and select assess
 - o Click Generate New Test ID
 - From here you can also change the expiration options
2. Distribute Student IDs
 - o Student IDs are located to the right of student names
3. Administer the Assessment
 - o Have students login to student.masteryconnect.com
 - o Student enters the Test ID
 - o Student enters Student ID
 - o Click Finished to submit the assessment



View Reports

1. Locate the Assessment
 - o Navigate to Trackers and select appropriate class
 - o Click on the Assessment column in Tracker
2. View Reports
 - o Hover over the name of the assessment
 - o Click Reports

